

Community Development Commission of Mendocino County
Regularly Scheduled Meeting Thursday, September 23, 2021
At 1:30 P.M.

Commissioner Deetz called the meeting to order at 1:36 P.M., September 23, 2021 in the conference room at the Community Development Commission at 1076 N. State Street, Ukiah, CA 95482.

1. Roll Call

The recording secretary took roll call and determined there was quorum present.

Commissioner Members Present

Dawn Deetz
Kathy Brigham – Via Zoom Video Conferencing
Lesli Langslet – Via Zoom Video Conferencing
Gary Mirata
Richard Willoughby

Commissioner Members Absent

None

Others Present

None

CDC Employees

Lisa Judd – Housing Manager
Josh Killion – Asset and Development Coordinator – Via Zoom Conferencing
Lisa Pope – Controller
Joelle Strain – Office Representative I

CDC Employees Absent

Todd Crabtree – Executive Director

Members of the Public

None

2. Approval of July 8, 2021 Minutes

Motion by Commissioner Willoughby and Seconded by Commissioner Mirata to Approve the July 8, 2021 Minutes.

Ayes: Commissioner Brigham, Commissioner Langslet, Commissioner Mirata, and Commissioner Willoughby. Noes: None. Abstained: Deetz. Absent: None.

3. Report of Posting Agenda

Pursuant to Government Code §54954.2, the agenda for this meeting was properly posted September 16, 2021.

4. Committee Reports (Standing Committees)

- A. Orientation/Welcome Committee
None
- B. Executive Committee
None
- C. Budget/Audit Committee
None
- D. Development and Loan Committee
None

5. Executive Director Report and Department Reports

A. Administration

Todd Crabtree report was presented as written.

B. Accounting

Lisa Pope her report was presented as written.

C. Development and Sustainability

Josh Killion his report was presented as written.

D. Housing

Lisa Judd presented her report as written. Lisa stated that the Housing Programs staff has moved back to the 1076 office from the remote office at the fairgrounds. Housing is fully staffed. All positions have been filled.

6. Announcements

None

7. Board Correspondence

None

8. Media/Information

None

9. Unfinished Business

None

10. New Business

**A. Discussion and Possible Action Regarding Resolution #2044-21
Approving Updated Success Rate Payment Standards Based on 2022
50th Percentile Rents for use in the Housing Choice Voucher Program
and Emergency Housing Vouchers Effective 12/01/2021**

Motion by Commissioner Mirata and Seconded by Commissioner Langslet
Approving Updated Success Rate Payment Standards Based on 2022 50th
Percentile Rents for use in the Housing Choice Voucher Program and
Emergency Housing Vouchers Effective 12/01/2021

Ayes: Commissioner Deetz, Commissioner Brigham, Commissioner
Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None.
Abstained: None. Absent: None.

**B. Discussion and Possible Action Regarding Resolution #2045-21
Approving Updated Success Rate Payment Standards Based on 2021
50th Percentile Rents for use in the Emergency Housing Voucher
Program with an Effective date of 09/01/2021**

Motion by Commissioner Langslet and Seconded by Commissioner Brigham
Approving Updated Success Rate Payment Standards Based on 2021 50th
Percentile Rents for use in the Emergency Housing Voucher Program with
an Effective date of 09/01/2021

Ayes: Commissioner Deetz, Commissioner Brigham, Commissioner
Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None.
Abstained: None. Absent: None.

**C. Discussion and Possible Action Regarding Resolution #2046-21
Approving Updated Utility Allowance Schedules for use in all Rental
Assistance Programs with an Effective date of 12/01/2021**

Motion by Commissioner Willoughby and Seconded by Commissioner Mirata
Approving Updated Utility Allowance Schedules for use in all Rental
Assistance Programs with an Effective date of 12/01/2021

Ayes: Commissioner Deetz, Commissioner Brigham, Commissioner
Langslet, Commissioner Mirata and Commissioner Willoughby. Noes: None.
Abstained: None. Absent: None.

Board went into closed session at 2:02 P.M.

Board came out of closed session at 2:21 P.M.

Report out of closed session:


**D. Discussion and Action Regarding Executive Director Yearly Evaluation
(Closed Session) - Government Code 54957**

Commissioners discussed. No action. Continue to next meeting.


11. Public Expression

None

12. Adjournment 2:24 P.M.



Dawn Deetz, Commissioner


ATTEST: _____
Todd Crabtree, Executive Director